



**Brighton & Hove
City Council**

**POLICY, RESOURCES & GROWTH
COMMITTEE
ADDENDUM**

4.00PM, THURSDAY, 21 MARCH 2019

COUNCIL CHAMBER, HOVE TOWN HALL

ADDENDUM

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Subject: Education Capital Resources and Capital Investment Programme 2019/20

Date of Meeting: 21 March 2019

Report of: Executive Director for Children Families & Learning

Contact Officer: Name: Lisa Johnson Tel: 29-1228

E-mail: lisa.johnson@brighton-hove.gov.uk

Wards Affected: All

FOR GENERAL RELEASE

Action Required of the policy Resources & Growth Committee

To receive the notice of motion referred from the Council for consideration.

Recommendations: That the Policy Resources & Growth Committee:

1. That the level of available capital resources totalling £6.671m for investment relating to education buildings financed from capital grant be noted.
2. Agree the allocation of funding for inclusion within the Council's Capital Investment Programme 2019/20.
3. Grant delegated authority to the Assistant Director of Property & Design to procure the capital maintenance and basic need works and enter into contracts within these budgets, as required, in accordance with Contract Standing Orders in respect of the entire Education Capital Programme.

BRIGHTON & HOVE CITY COUNCIL

CHILDREN YOUNG PEOPLE & SKILLS COMMITTEE

4 MARCH 2019

COUNCIL CHAMBER, HOVE TOWN HALL

Present: Councillors: Les Hamilton (Chair) , Dan Chapman (Deputy Chair), Kevin Allen, Vanessa Brown (Opposition Spokesperson), Amanda Knight, Mo Marsh, Jackie O’Quinn, Nick Taylor and Andrew Wealls.

Bernadette O’Connor, Trevor Cristin, Amanda Mortensen and Karen James.

DRAFT MINUTE

PART ONE

66 EDUCATION CAPITAL RESOURCES & CAPITAL INVESTMENT PROGRAMME 2019/20

- 65.1 The Committee considered a report of the Executive Director of Children’s Services presented by Richard Barker.
- 65.2 The report was to inform the Committee of the level of available capital resource allocated to this service for 2019/20 and to recommend a Capital Investment Programme for 2019/20.
- 65.3 The Chair wanted to clarify what the Committee were being asked to approve.
- 65.4 Pinaki Ghoshal – Executive Director Families, Children & Learning, informed the Committee that Policy, Resources & Growth Committee make the decisions and the Children, Young People & Skills Committee are being asked to note the report.
- 65.5 Councillor Andrew Wealls stated that he would not be voting in favour or against the noting of the report as he did not feel he had enough understanding of the situation.
- 65.6 Pinaki Ghoshal informed the Councillors that resource allocation was ongoing.

- 65.7 Councillor Vanessa Brown stated that Downsview School were undergoing building works and support was needed at this time.
- 65.8 Councillor Jackie O'Quinn also stated that the site visit to Downsview School was very informative.
- 65.9 Councillor Amanda Knight enquired what are D2 works.
- 65.10 The Member was informed that the D2 works are essential works not urgent works. The essential works are not all undertaken and a 'rolling pot' of finance is used to cover the work which will align with an agreed timetable.
- 65.11 Councillor Tom Druitt enquired how figures were calculated and did this cover the efficiency of schools with regard to heating, ventilation etc.
- 65.12 The Member was informed that looks at efficiency including ventilation etc. with fire risk assessments constantly being reviewed.
- 65.13 The Chair then put the recommendations to the vote.
- 65.14 **RESOLVED:**
- (1) That the level of available capital resources totalling £6.671 million for investment relating to education buildings financed from grant be noted;
 - (2) That Committee agree the allocation of funding as shown in Appendices 3 and 4 and recommend this to Policy Resources & Growth Committee on 21 March 2019 for inclusion within the Council's Capital Investment Programme 2019/20; and
 - (3) That the Committee agree to recommend to Policy Resources & Growth Committee that they grant delegated authority to the Assistant Director of Property & Design to procure the capital maintenance and basic need works and enter into contracts within these budgets, as required, in accordance with Contract Standing Orders in respect of the entire Education Capital Programme.

**EDUCATION CAPITAL RESOURCES AND CAPITAL INVESTMENT
PROGRAMME 2019/20**

CONSERVATIVE GROUP AMENDMENT

That the recommendations be amended as follows:

Recommendation 2.2 is amended, Recommendation 2.3 is now Recommendation 2.6, and Recommendations 2.3, 2.4 and 2.5 be added (changes in bold and italics)

2. RECOMMENDATIONS:

That Policy Resources & Growth Committee:

- 2.1 That the level of available capital resources totalling £6.671million for investment relating to education buildings financed from capital grant be noted.
- 2.2 That Committee agree the allocation of funding as shown in ~~Appendices 3 and~~ **Appendix 4** and that this is included within the Council's Capital Investment Programme 2019/20.
- 2.3 ***The Committee agrees the allocation of £5.573m for Capital Maintenance as set out in Appendix 3 incorporating the Condition works set out in Appendix 4, and £28.000m for Basic Need in 2019/20 as set out in Appendix 3***
- 2.4 ***The Committee agrees a minimum budget of £12m as set out in Appendix 3 to implement the outcomes of the SEND Review. The Committee requests that officers bring a report to the next PR&G Committee Meeting setting out plans for any additional refurbishment required at Downs View School in order to ensure the entire estate is fit for purpose. The report should identify additional funding required and potential funding opportunities and options.***
- 2.5 ***The Committee requests officers bring a report to the next PR&G Committee setting out a broad strategy and plan for the Central Hub, which sets out the likely allocation of the £4m funding identified in 3.38 and included in Appendix 3. The report should identify whether the funding is sufficient to ensure the delivery of a fit for purpose facility.***

- 2.36 That Committee grants delegated authority to the Assistant Director of Property & Design to procure the capital maintenance and basic need works and enter into contracts within these budgets, as required, in accordance with Contract Standing Orders in respect of the entire Education Capital Programme.

Proposed by: Cllr Tony Janio

Seconded by: Cllr Miller

MICROSOFT ENTERPRISE SUBSCRIPTION AGREEMENT RENEWALS

GREEN GROUP AMENDMENT

To add Recommendation 2.3 (changes in bold and italics)

2. RECOMMENDATIONS:

That Policy Resources & Growth Committee:

- 2.1 Approves the award of a reseller contract for the provision of Microsoft software licence agreements to Phoenix Software Limited with a term of three years.
- 2.2 Approves the award of software licence agreements to Microsoft, each with a term of three years for the following products and services under Microsoft's Educational and Enterprise Licensing subscriptions:
- (i) The Windows operating system (Windows 7, Windows 10);
 - (ii) Microsoft Office (Word, Excel, PowerPoint, Visio & Project);
 - (iii) Office 365;
 - (iv) The Microsoft Active Directory identity management service that securely manages user accounts;
 - (v) The Microsoft Active Directory access control service that ensures users are only allowed to access to their work;
 - (vi) The Microsoft SQL database service that stores the data for applications, including the Electoral Register (Xpress), Clients of Concern Register (CCR) and various document management systems (IDOX, Workforce 360);
 - (vii) The Microsoft Intune service that is used to secure and manage the corporate iPhone devices issued to BHCC councillors and staff.
 - (viii) The Microsoft Direct Access service that allows user laptops to connect to the office from home.
- 2.3 *Provides authority to the Executive Director Finance and Resources to initiate a fresh review (reflecting the scope of the 2015 review that compared Microsoft with comparator products) of BHCC's office software requirements with a view to reducing medium term BHCC dependence on expensive Microsoft products..***

Proposed by: Cllr Sykes

Seconded by: Cllr Mac Cafferty

Subject:	2019/20 Local Transport Plan Capital Programme		
	Extract from the proceedings of the Environment, Transport & Sustainability Committee meeting held on the 19 March 2019		
Date of Meeting:	21 March 2019		
Report of:	Executive Lead, Strategy, Governance & Law		
Contact Officer:	Name:	John Peel	Tel: 01273 291058
	E-mail:	john.peel@brighton-hove.gov.uk	
Wards Affected:	All		

FOR GENERAL RELEASE

Action Required of the Policy, Resources & Growth Committee:
To receive the item referred from the Environment, Transport & Sustainability Committee for decision:

Recommendation:

That the Environment, Transport & Sustainability Committee:

- 2.1 Recommends that Policy, Resources & Growth Committee agree the 2019/20 Local Transport Plan capital programme budget allocation of £6.798 million to projects and programmes and notes the additional allocations for schemes agreed at Budget Council, as set out in Appendix 2 of this report; and
- 2.2 Notes the indicative allocation of future budgets to LTP projects and programmes for 2020/21, as set out in Appendix 2 of this report.

That the Policy, Resources & Growth Committee:

- 2.1 Agree the 2019/20 Local Transport Plan capital programme budget allocation of £6.798 million to projects and programmes and notes the additional allocations for schemes agreed at Budget Council, as set out in Appendix 2 of this report; and
- 2.2 Notes the indicative allocation of future budgets to LTP projects and programmes for 2020/21, as set out in Appendix 2 of this report.

BRIGHTON & HOVE CITY COUNCIL

ENVIRONMENT, TRANSPORT & SUSTAINABILITY COMMITTEE

4.00pm 19 MARCH 2019

COUNCIL CHAMBER, HOVE TOWN HALL

MINUTES

Present: Councillor Mitchell (Chair) Horan (Deputy Chair), Wares (Opposition Spokesperson), Littman (Group Spokesperson), Atkinson, Brown, Miller, Peltzer Dunn, Robins and West

PART ONE**77. 2019/20 LOCAL TRANSPORT PLAN CAPITAL PROGRAMME**

- 77.1 The Committee considered a report of the Executive Director, Economy, Environment & Culture that requested the Committee to recommend to Policy & Resources Committee the 2019/20 Local Transport Plan (LTP) capital programme budget allocation of £6.798 million to projects and programmes and to note the indicative allocation of future LTP budgets to projects and programmes for 2020/21.
- 77.2 Councillor West stated that he was pleased that the Green Group amendments passed at Budget Council had added an additional £1m to the LTP capital programme budget. Councillor West noted that a significant amount of expenditure was detailed over just two A4 pages that he found to give little committee oversight in determining that expenditure. In reference to the Local Walking and Cycling Infrastructure Plan, Councillor West stated that he hoped that would be a collaborative process with stakeholders on the actual design of the expenditure and that could be through a Member Stakeholder Working Group.
- 77.3 Councillor Miller stated that he was also taken aback by the lack of detail on expenditure within the report. Referring to page 107 of the agenda, Councillor Miller stated that there was no explanation on the forward funding from reserves, whether the increase in capital funding would place capacity constraints upon officers to deliver the various schemes and asked whether more information could be provided on Section 106 (S106) allocations as it often took a long time to spend S106 funding.
- 77.4 The Head of Transport Policy & Strategy explained that more detailed information on the forward funding from reserves could be found on page 112 of the agenda that highlighted the decision made at the Budget Council of 2018 to use the reserves toward the Shelter Hall project with that amount returned to the reserves from the LTP allocation in 2020/21. The Head of Transport Policy & Strategy explained that funding allocations were variable and the figures for the past two to three years had been skewed due to the council being able to access Local Growth Fund (LGF) funding that was combined with the funding for the LTP programme to deliver the three phases of the

Valley Gardens project. The Head of Transport Policy & Strategy agreed that there was sometimes slow progress of S106 spending and both this year and last year, £50,000 had been identified for officer or consultant resource to progress those projects. Information on S106 allocations was publicly available and a short summary of that could be provided to the committee members.

- 77.5 The Chair noted that S106 spending was reported to the Tourism, Development & Culture Committee as part of that committee's remit.
- 77.6 In relation to pages 103 and 111 of the agenda, Councillor Peltzer Dunn asked if the Boundary Road/Station Road corridor would include the area from Old Shoreham Road down to Kingsway and whether the proposed allocation of £125,000 was for preliminary design work.
- 77.7 The Head of Transport Policy & Strategy confirmed that was the correct area and that the allocation would be for the beginning of the development of the project.
- 77.8 Councillor Peltzer Dunn stated that he was surprised that an overall allocation of £425,000 was only for design and preliminary work and did not include any construction costs.
- 77.9 The Head of Transport Policy & Strategy stated that the entire allocation of £425,000 may not be needed to complete the detailed design and it may be possible that the initial allocation of £125,000 may go some way towards completion of that phase, to enable construction to then start.
- 77.10 Councillor Robins stated that he was very pleased with the proposals for Boundary Road and residents would also welcome the investment. Councillor Robins stated that Boundary Road was a busy area with high retail occupancy rates but had been neglected for a number of years and this investment was much needed.
- 77.11 Councillor Wares stated that it was in fact a proposed Conservative Group amendment that had identified the extra money for the LTP capital programme and it was disappointing that the other groups had not supported that amendment as it would have increased the LTP allocation by £1.7m rather than £1m. Councillor Wares stated that in 2016, the committee had agreed the Priority Pedestrian Crossing sites however, out of the eleven high priority sites identified, only three locations had been completed. Councillor Wares expressed his hope that the additional capital budget would see the remainder progressed quickly. Councillor Wares supplemented that more could be done on enforcement to ensure that contractors made good when they carried out work to footpaths and verges as that could in turn save the council expenditure for repairs. Councillor Wares noted that a £1.8m allocation of LGF funding was detailed however, he understood that £600,000 of that figure was currently unsourced and that should be made clear. Furthermore, the council should not have to make up that shortfall as the Business Case had made clear that it would be funded by developer contributions via the Planning process. Councillor Wares stated that whilst he would support the report, he wished it recorded that he did not support the current Valley Gardens proposed Option 1.

- 77.12 In relation to the matter raised relating to LGF funding, the Head of Transport Policy & Strategy clarified that the total allocated amount for 2019/20 was £1.8m LGF funding plus the proposed £400,00 LTP allocation and that there was no requirement in 2019/20 for developer contributions.
- 77.13 Councillor Littman stated that whilst the Conservative Group had identified the additional capital funding, they could have had more input into the its designation had they not left the budget negotiations. Councillor Littman welcomed that the additional amount found had gone to roads, pavements, rights of way, cycle parking, motorcycle parking, accessible bus stops, pedestrian crossing, walking networks, Intelligent Transport Systems and bus network infrastructure and echoed the comments made by Councillor West in relation to stakeholder engagement. Councillor Littman noted that the purpose of the Budget Council amendment was to invest in sustainable transport and made a plea that the additional amount identified was specifically spent on sustainable transport. Councillor Littman explained that sustainable transport was a critical factor in achieving carbon neutrality by 2030.
- 77.14 The Chair thanked Councillor Littman for his comments adding that the Transport Partnership was a good demonstration of the breadth of experience and expertise in the city and that certainly could be drawn upon, specifically in the development of the Local Walking, Cycling Infrastructure Plan.
- 77.15 **RESOLVES TO RECOMMEND-** That the Environment, Transport & Sustainability Committee:
- 1) Recommends that Policy, Resources & Growth Committee agree the 2019/20 Local Transport Plan capital programme budget allocation of £6.798 million to projects and programmes and notes the additional allocations for schemes agreed at Budget Council, as set out in Appendix 2 of this report; and
 - 2) Notes the indicative allocation of future budgets to LTP projects and programmes for 2020/21, as set out in Appendix 2 of this report.

The meeting concluded at 6.40pm

Subject: Homeless Move On – Hollingbury Library Proposals
Date of Meeting: 21 March 2019
Report of: Executive Director for Neighbourhoods, Communities & Housing
Contact Officer: Name: **Caroline De Marco** Tel: **29-1063**
E-mail: Caroline.demarco@brighton-hove.gov.uk
Wards Affected: All

FOR GENERAL RELEASE

Action Required of the Committee:

To receive the item referred from the Housing & New Homes Committee for approval:

That the following be referred to the Committee for consideration:

That the Policy, Resources & Growth Committee be recommended to:
Approve an indicative budget of £2.750m financed by HRA borrowing and
Homes England funding to form part of the HRA capital programme for
2019/20.

BRIGHTON & HOVE CITY COUNCIL
HOUSING & NEW HOMES COMMITTEE
13 MARCH 2019
COUNCIL CHAMBER, HOVE TOWN HALL

Present: Councillor Hill (Chair); Councillor Mears (Opposition Spokesperson), Councillor Gibson (Group Spokesperson), Councillors Atkinson, Barnett, Cattell, Meadows, Moonan, Page and Wealls.

DRAFT MINUTE

PART ONE

70 HOMELESS MOVE ON - HOLLINGBURY LIBRARY PROPOSALS

- 70.1 The Committee considered a report of the Executive Director, Neighbourhoods, Communities & Housing which concerning a final viable scheme for the Hollingbury Library site. The report would also be presented to the Policy, Resources & Growth Committee and the Estate Regeneration Members' Board. The report was presented by the Estate Regeneration Manager and the Commissioning & Performance Manager – Rough Sleeping & Homeless Support Services.
- 70.2 In answer to questions from Councillor Page it was confirmed that there would be secure cycle parking and that the site was near to bus routes. No disabled parking spaces were currently planned.
- 70.3 Councillor Wealls commented that he was finding it difficult to define 'medium support'. He referred to a scheme in Seafield Road which had not been trouble free. He asked about the difference between this proposal and Equinox. Equinox had been surprised at the need of the clients. How could anyone who had experience of such schemes have confidence that what was proposed was medium support? The Commissioning & Performance Manager stated that officers had learnt a great deal from the experience with Equinox. The Allocations Panel process would be used and there would be a Move-On Co-ordinator. The flats would be self-contained and residents would need to manage their accommodation. They would still need some support but would be looking to branch out and live independently.
- 70.4 Councillor Gibson asked if there would be a lift in the accommodation and asked about the impact that the facility would have in providing services for people in this pathway. How would it impact on and release other accommodation? Officers confirmed that there would be one lift in the accommodation and that the accommodation would be supplied for people who were ready to move on, thereby releasing accommodation for people with higher support needs.

- 70.5 Councillor Mears proposed the following amendment which was seconded by Councillor Barnett.

To delete recommendations 2.3, 2.4 & 2.5 as shown below in ~~strike through~~.

RECOMMENDATIONS

- 2.1 That Housing & New Homes Committee approves commencement of resident consultation on proposals to provide a Homeless Move On scheme on the Hollingbury Library site.
- 2.2 That the Policy, Resources & Growth Committee be recommended to:
Approve *an indicative budget of £2.750m financed by HRA borrowing and Homes England funding* to form part of the HRA capital programme for 2019/20.
- ~~2.3 Housing & New Homes Committee approves the procurement by tender for a medium support accommodation service for homeless adults.~~
- ~~2.4 That Housing & New Homes Committee grants delegated authority to the Executive Director of Health & Adult Social Care (HASC) to undertake the procurement of a medium support service to the value of £150,000 per annum, and to award the contract for Five (5) years.~~
- ~~2.5 That Housing & New Homes Committee delegates authority to the Executive Director of HASC to extend the contract at the end of the five year term for a further period of up to two years if it is deemed appropriate and subject to available budget."~~
- 70.6 Councillor Mears stated that she could not support recommendations 2.3, 2.4 and 2.5. Paragraphs 2.4 and 2.5 would be taking money from the HRA and the HRA would not be receiving rents for the property. The recommendations were asking the committee to delegate authority to the Executive Director, Health & Adult Social Care, and Housing & New Homes Committee would have no control over the scheme. The Housing Allocations Policy would not be used. There was no recommendation to bring back a report.
- 70.7 Councillor Atkinson thanked officers for the report which he considered was a good news item. Although he could understand the concerns of residents he stressed that this type of accommodation was crucial and he hoped that the local community could be reassured. The scheme was aimed at move on individuals that did not need high level support. They were not the sort of people who were likely to cause problems.
- 70.8 Councillor Moonan concurred with Councillor Atkinson and stressed that moving people on through services was a challenge. The scheme would provide desperately needed move on accommodation and she hoped it would be approved. Councillor Moonan understood the issues with Seafield Road. One issue was about density. She stressed that it was important to spread these services across the city. Residents would be unaware of the schemes if they were managed properly. Consultation was vital.
- 70.9 Councillor Gibson supported the scheme and stated that he understood that the intention was for the proposal to be cost neutral for the HRA and that there was no

question of tenants' rents being used to subsidise the project in any way even though it was being built through the HRA. This was confirmed by the Lead Regeneration Programme Manager. Councillor Gibson responded to the points made by the letter submitted by Councillors Wares and G Theobald. The council had a budget in place and a government grant. Councillor Gibson acknowledged that it was hard to find a building but the key for residents was that the consultation was meaningful and thorough.

- 70.10 Councillor Meadows stated that she was not against the scheme in principle; however, she was against giving a blank cheque to Adult Social Care for a service which was their responsibility. Paragraph 2.4 stated that they would have £750,000 for the five year contract. Paragraph 2.5 gave them another £300,000 to spend on something that was essentially an Adult Social Care service. Page 46 – Service Provision - Paragraph 4.3 mentioned that prospective residents would be assessed via an Allocation Panel. Councillor Meadows stressed that the government grant was for people at the end of the homeless process. It was not for new people coming off the homeless route. The Allocation Panel was adhering to the Allocation Policy in Adult Social Care. It was not adhering to the Housing Allocation Policy. An EIA would show that this would be totally unfair to those residents who were waiting on the housing register for a home. No report back was mentioned in the report. There was no mention of how the HRA was to be spent. Paragraph 8.9 on page 49 stated that “Health & Adult Social Care have allocated a budget of £0.150m....” Paragraph 8.6 stated that “the balance of funding would be met by HRA borrowing...”. The report went on to say the building would be handed over to Adult Social Care. There was no best value and no best consideration to the scheme.
- 70.11 Councillor Page supported the scheme and stressed that Adult Social Care was another important service in the council and was working with the most vulnerable residents in the city. The scheme would provide homes and support to vulnerable people. The residents would require medium support and would be carefully assessed.
- 70.12 Councillor Mears stated that the Conservative Group would not support the recommendations in the report. The Committee were being asked to give delegated powers to the Executive Director of Health & Adult Social Care. There was no accountability regarding the budget, no mention of a report back to committee and no accountability over contracts. Councillor Mears had never known the Housing & New Homes Committee to give delegated powers to another Executive Director. The recommendation would take away responsibility from Housing Services.
- 70.13 The Senior Lawyer confirmed that the Committee were being asked to make a decision that fell under the terms of reference for the Housing & New Homes Committee which had overall responsibility for the council's housing functions. The fact that the committee were delegating powers to another director was irrelevant. The Committee could make that director accountable for any monies spent and the committee could ask for reports back from the director. The council did not operate a system where one director was only responsible to one committee.
- 70.14 The Committee voted on the Conservative Group amendment as set out in paragraph 70.5 above. Members voted by 4 votes in favour of the amendment and by 6 votes against the amendment. The amendment was not carried.

70.15 The Committee voted on the substantive recommendations and these were agreed by 6 votes in favour and 4 votes against the recommendations. The recommendations in the report were carried.

70.16 **RESOLVED:-**

- (1) That Housing & New Homes Committee approves commencement of resident consultation on proposals to provide a Homeless Move On scheme on the Hollingbury Library site.
- (2) That the Policy, Resources & Growth Committee be recommended to: Approve an indicative budget of £2.750m financed by HRA borrowing and Homes England funding to form part of the HRA capital programme for 2019/20.
- (3) That Housing & New Homes Committee approves the procurement by tender for a medium support accommodation service for homeless adults.
- (4) That Housing & New Homes Committee grants delegated authority to the Executive Director of Health & Adult Social Care (HASC) to undertake the procurement of a medium support service to the value of £150,000 per annum, and to award the contract for Five (5) years.
- (5) That Housing & New Homes Committee delegates authority to the Executive Director of HASC to extend the contract at the end of the five year term for a further period of up to two years if it is deemed appropriate and subject to available budget.

